

# Argonia Street Race Vendor Contract & Application

**DATE:** October 5, 2019

**LOCATION:** 114 W. Walnut St., Argonia, KS 67004. Grass Lot North of the Bank (Main & Walnut)

**TIME:** Car Show 10 AM, Race 1 PM – 6PM, Vendors 10 AM – 2 PM ?

**FEE:** Booth fee is \$25.00 per booth and due with application. Booths are 10 ft x 10 ft or adjustable for Food Truck. Application deadline is August 15, 2019. Make checks payable to City of Argonia and mail application to Sarah Jane's LLC 116 S. Main, Argonia, KS 67004. Your cancelled check is your confirmation.

**ELECTRICITY:** There is no electricity provided.  
If you are a food truck, we have one 120v plug available.

**WHAT YOU MAY SELL:** Direct sales are allowed, limit one vendor per company. Handmade artisan type items or repurposed for new type items are allowed and encouraged. No garage sale or flea market type items will be allowed. Food Trucks and food based items are allowed. Any vendor displaying items not previously approved on application may be asked to remove them from the show and may be ineligible for future shows.

**STATE TAX:** As required by the State of Kansas, each vendor must provide Kansas sales tax ID and is responsible to pay Kansas sales tax. If you do not have your own sales tax number, you may register for one. Go to [www.ksrevenue.org](http://www.ksrevenue.org) or call (785) 368-8222 for a free application.

**LICENSING:** All food vendors must have proper licenses as required by the State of Kansas and post them in their booths.

**SETUP:** Arrival & Setup time is 8 AM – 9:30 AM. Check in is at Sarah Jane's LLC, 116 S. Main. Booths should be setup and ready to sell by 10 AM. Once unloaded please move and park your vehicle away from the vendor area to allow visibility and ease of access for customers. Each vendor is responsible for bringing their own equipment needed such as canopy, tables, chairs, etc. Please make sure you bring proper weights/stakes that will secure your canopy in the Kansas wind.

**TEAR DOWN:** Please do not start tearing down prior to 2 PM. The race ends at approximately 6 PM, if you want to stay set up during the entire time you are more than welcome to.

**RIGHT OF REFUSAL:** Organizers reserve the right to refuse or reject any application. Any vendor violating the terms of the contract or application will be asked to leave the event.

**LIABILITY:** The City of Argonia along with Sarah Jane's LLC and its directors, owners, paid personnel and volunteers of the Street Race Event are not responsible for inclement weather, loss or damage to property, injury or accidents of any kind.

**CANCELLATIONS:** Cancellations after September 15, 2019 will not receive a refund. This is an outdoor event with assumed risk. No refunds will be given if the event is cancelled due to weather. If inclement weather exists, the event may be rescheduled and we will operate on the new date.

**SIGNATURE** \_\_\_\_\_

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**COMPANY NAME:** \_\_\_\_\_

**BUSINESS OWNER NAME:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**WORK PHONE:** \_\_\_\_\_ **CELL PHONE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**KANSAS SALES TAX NUMBER:** \_\_\_\_\_

**TYPE OF FOOD LICENSE(S):** \_\_\_\_\_

**FOOD LICENSE NUMBER:** \_\_\_\_\_

**TELL US ABOUT YOUR COMPANY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**LIST ITEMS SELLING:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**BOOTH SPACE:** Indicate number of 10 x 10 booths needed. Booth fee is \$25.00 per booth space and due with application. **Application deadline is August 15, 2019.**

Make checks payable to **City of Argonia.**

Mail application to Sarah Jane's LLC, 116 S. Main, Argonia, KS 67004.

Your cancelled check is your confirmation.

**10 x 10 BOOTH** \_\_\_\_\_ **x \$25**      **TOTAL \$** \_\_\_\_\_

**FOOD TRUCK \$25**

**PLEASE INDICATE APPROX SPACE NEEDED** \_\_\_\_\_

**FOOD TRUCK ELECTRICITY**    Yes      No

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Thank you for being a part of our event! Please contact Sarah May (620) 435-6280 or sarahjanesalsa@live.com with any questions.

**OFFICE:**

**DATE RECEIVED:** \_\_\_\_\_ **AMOUNT:** \_\_\_\_\_ **CHECK #:** \_\_\_\_\_